

Viewing surfaces

Opening a surface at login

When you log on to PressProof, a list of folders and files that are available in your production workflow appears in the Select Job dialog box. Choose a file to view the surfaces available for it.

1. Highlight a job name in the Select Job dialog box.
Note: If the job list is long, you can search for a specific job. Type the first letters of the job name in the filter box at the top right of the Select Job dialog box.
2. Click **Choose**.
3. From the list in the information pane on the left, select a surface.
The surface displays in **About Full Screen mode**

Switching surfaces

- While navigating in PressProof, you can change to a different surface in the same job, or you can open a new job and view its surfaces.

To...	Do this...
Switch to a different surface in the same job	<ol style="list-style-type: none">a. Press Spacebar to go to Window mode.b. From the list in the information pane on the left, select a surface.
Switch to a surface in another job	<ol style="list-style-type: none">a. Press Spacebar to go to Window mode.b. Click Open Job in the left pane, or under File, select Open Job.c. Highlight a job name in the Select Job dialog box.d. Click Choose.e. From the list in the information pane on the left, select a surface.