Using hot folders to automate your workflow

Hot folders contain file-handling instructions and a link to a template that specifies the file-processing instructions. When a file is placed in a hot folder, the file is automatically processed according to the hot folder settings. You can access the hot folders from any workstation on the same network. If you drop a folder of TIFF files into a hot folder, the software searches the dropped folder (including any subfolders) for files, adds the files the hot folder directory, and then deletes the dropped folder.

- Creating an Auto arrange hot folder
- Creating a Predefined layout hot folder
- Creating a Resample/Scale hot folder
- Creating a Dot Enlargement Tag hot folder
- Creating a Convert to PDF hot folder
- Creating an Apply calibration curve hot folder
- Creating a Descreen hot folder
- Creating a Combine for content proof hot folder
- Creating a Convert LEN to TIFF hot folder
- Viewing hot folder settings and status
- Viewing hot folder messages
- Deleting a hot folder

Note: If hot folders are activating too soon, before all of a job's files finish transferring across the network, you can adjust the wait time. Go to **Edit > Preferences > Advanced > Hot folder wait time for next separation**.