



Creating a Convert to PDF hot folder

This hot folder converts the incoming TIFF files to PDF files that include defined geometry definitions.



General steps for creating a hot folder

1. Select **Tools > Hot Folder Setup**.
2. In the Hot Folder Setup dialog box, click .
3. Type a name for the hot folder in the **Hot Folders** list, and click anywhere in the dialog box.
4. In the **Input folder** box, click **Select**, locate and select the desired folder (if needed, click  to create a new folder), and click **Select**.
5. To define an output folder for the output TIFF file, click **Select** in the Output folder box, select an output folder, and click **Select**.
6. To delete the input files after the output file is created, select the **Delete input files after output** check box.

Setting up the Convert to PDF hot folder

1. In the **Hot folder type** list, select **Convert to PDF**.
2. Set the hot folder options as needed.
3. Click **Save**.

Hot folder options for Convert to PDF

Option	Settings	Notes
Trim box	Fit to die	Fit to die snaps the trim box around the die.
	Fit to media box	Fit to media snaps the trim box around the media box.
	Custom	Custom allows you to specify the dimensions and placement (offset) of the trim box by typing values in the  and  boxes for Size and Offset .
Media box	Relative to image	Select a setting to specify the dimensions and placement of the media box, and then type Left , Right , Top , and Bottom values to define the media box relative to the selected setting.
	Relative to page	
	Relative to trim box	
Bleed	Check box	Select this check box to add a bleed around the trim box, and then type the Left , Right , Top , and Bottom bleed values to define the bleed relative to the trim box.