

Using hot folders to automate your workflow

Hot folders contain file-handling instructions and a link to a template that specifies the file-processing instructions. When a file is placed in a hot folder, the file is automatically processed according to the hot folder settings. You can access the hot folders from any workstation on the same network. If you drop a folder of TIFF files into a hot folder, the software searches the dropped folder (including any subfolders) for files, adds the files the hot folder directory, and then deletes the dropped folder.

- [Creating an Auto arrange hot folder](#)
- [Creating a Predefined layout hot folder](#)
- [Creating a Resample/Scale hot folder](#)
- [Creating a Dot Enlargement Tag hot folder](#)
- [Creating a Convert to PDF hot folder](#)
- [Creating an Apply calibration curve hot folder](#)
- [Creating a Descreen hot folder](#)
- [Creating a Combine for content proof hot folder](#)
- [Creating a Convert LEN to TIFF hot folder](#)
- [Viewing hot folder settings and status](#)
- [Viewing hot folder messages](#)
- [Deleting a hot folder](#)

Note: If hot folders are activating too soon, before all of a job's files finish transferring across the network, you can adjust the wait time. Go to **Edit > Preferences > Advanced > Hot folder wait time for next separation**.