Task and Material Period Summary

This report summarizes the Prinergy time and the materials that were used on all jobs during a specified period. It provides a breakdown of the tasks and materials by work type.

The generated report contains the following types of information:

- Start and end date of the reporting period
- Task and time per "ordered by" category (job, work type, task/material)
- Material and quantity per "ordered by" category

To generate the report:

1. Specify a **Start Date** and **End Date**.
2. Click **pdf** or **html**.