# Employee Daily Production By Job

This report provides both summary and detailed information about the Prinergy tasks performed and materials that were used by an employee during a specified time period:

- Employee
- The specified start and end dates for the report
- Employee job summary: job name, time
- Employee task summary: process task, time
- Employee material summary: material name, quantity
- Employee details: date, job name, task, time, material, quantity

**To generate the report:**

1. Using the 24-hour clock, specify a **Start Date** and **End Date**.
2. In the **User Name** box, specify the employee.
3. Click **pdf**, **html**, or **tsv**.