## Job Finder window

Job Finder is the first window that appears when you start Prinergy Workshop.

Job Finder is where you:

- Find existing jobs
- Create new jobs and pre-jobs
- Manage existing jobs and pre-jobs
- Set job status and other attributes
- Create and manage groups to organize your jobs

Inside Job Finder are columns that provide information about each job, such as when the job was created, where the job is stored, job status, and so on. You can display and hide these columns.

