

Locate all PDF files in the UserDefinedFolder

1. From the **Actions** tab, drag a **List Directory** action to the success event of the **Branch** action.
2. Edit the **List Directory** action's parameters as follows:
 - a. Set the **Directory** parameter to the job's UserDefinedFolders. You can copy the following path to the **Value** box:
`%triggerEvent.Previous.Job.Home%\UserDefinedFolders`
Note: The path must be typed in one line with no breaks.
 - b. For the **Recurse** parameter in the **Value** list, select **True**.
 - c. For the **Pattern** parameter, in the **Value** box, type *.pdf