

Locate and rename files in a folder

Scenario

You want that all the input files will have the job name prepend to them. When the job status changes to **In Prepress**, you will rename the PDF files in the job's `UserDefinedFolder` before adding them to the job.

- [Create a new rule set that triggers when the job status changes to In Prepress](#)
- [Locate all PDF files in the UserDefinedFolder](#)
- [Prepend the job name to each file if it is missing](#)
- [Add the files to the job and test the rule set](#)