

Activity 15: Locate and rename files in a folder

Overview

Why you should complete this activity

This activity demonstrates how to use the **List Directory** and **Rename One File** actions to identify and correct files that do not conform to a specific naming standard.

Target Audience

Prepress operators with some RBA experience

Time required

Approximately 25-30 minutes

What you'll learn

After completing this activity, you will know how to perform the following tasks:

- Create a new rule set that triggers when the job status changes to In Prepress
- Locate all PDF files in the `UserDefinedFolder`
- Prepend the job name to each file if it is missing
- Add the files to the job and test the rule set

Recommended reading

- *Prinergy Connect Workflow 6.1 Rules-Based Automation User Guide*
- *Prinergy Powerpack Workflow 6.1 Rules-Based Automation User Guide*