Create and use a preset to submit your job to a digital press

A preset is a named collection of job ticket properties that are saved for reuse at a later time. In this activity, you will learn how to create a preset and then resubmit the job that you created earlier via the preset.

Prerequisites:

- 1. Follow the steps in the previous task and create a job called XX_Digital_Preset (where < XX> represents your initials).
- 2. Copy the Type Brochure.pdf (Prinergy Activity Practice Files / Type Brochure. pdf) to the job folder, add the input files to the job, and refine the pages.
- 3. Submit the loose PDF pages to a digital press via the **Send to Digital** option.

Create a preset

- 1. In Job Finder, open your job XX_Digital_Preset.
- 2. In the **Pages** area, select all the pages of your job.
- 3. Right-click the selected pages and from the menu that appears, select **Send to Digital**.
- From the list of digital devices that appears, select the same device you selected in the previous activity.
 The Digital Job Ticket Editor appears

The Digital Job Ticket Editor appears.

Device: 150.248.251.121			×
Preset None			
General	Name	XX_Digital_Preset	
Substrate Finishing	Trim Size	612 x 792 pt	-
Output Layout	Copies	10	
Color & Quality	Printed Sides	Double Sided Head To Head	
Header/Footer Services	Orientation	Portrait	_
Exceptions	Binding Edge	Left	
	Sample Print	Off	
Preset Adjustments	Priority Hold Job	Medium	
Constraints			
		Cancel Submit	

Note: Even though the **Preset** menu is set to the initial state of **None**, the last used settings are stored for each job.

So, when you open the Digital Job Ticket Editor for the very first time for a specific job, all

the parameters are set to their default settings. However, after submitting any PDF to a digital device, your settings are saved and displayed the next you open the Digital Job Ticket Editor for the same job.

- 5. Define the desired settings. in this example, in the **Copies** box, type 20.
- 6. To create and save a preset, click (located next to the **Preset** list).

Preset None			• •
General Substrate	Name	XX_Digital_Preset	Save Changes Save As Rename
Finishing Output Layout	Trim Size Copies	612 x 792 pt 20	Revert Delete
Color & Quality Header/Footer	Printed Sides	Double Sided Head To Hea	id 🔹
Services Exceptions	Orientation Binding Edge	Portrait Left	•
	Sample Print Priority	Off Medium	
Preset Adjustments Constraints	Hold Job		

7. From the menu that appears, select **Save As** to create a preset of these settings.

SAVE AS		
Preset Nam		
	Cancel	Save

8. In the Save As dialog box that appears, in the **Preset Name** box, type a name for your preset, in this example, type 2_Holes_20.

Note: it is recommended that you use a unique and meaningful name for your preset, so that you can easily find your preset for future use. **Note:** If a name that you type for the **Preset Name** is already being used, you will be

warned and asked if you wish to overwrite the existing preset.

- 9. Click Save.
- 10. Click **Submit**.

The document is submitted to the digital device. You can now use your preset to print other jobs.

Use your preset to submit a new job

- 1. In Job Finder, right-click your main group, and select **New Job**.
- 2. In the Create New Job dialog box, select the server name and volume.
- 3. In the Create new Job as box, type the job name XX_Digital_Preset_2 (where <XX> represents your initials).
- 4. Click Create.
- 5. Add the Type Brochure.pdf input file and refine the pages.
- 6. In the **Pages** area, select all the pages of your job.
- 7. Right-click the selected pages and from the menu that appears, select **Send to Digital**.
- 8. From the list of digital devices that appears, select the a different digital device.
- 9. In the Digital Job Ticket Editor that appears, in the **Preset** list, select the preset that you created earlier, **2_Holes_20**.

Note: It is recommended that you update the job name for the preset; on the **General** tab, in the **Name** box, type the name of your current job.

Device: 150.248.251.24		×
Preset	None 2 Holes_20	•
General	121_substrate 210 Demo5 dfe24_noa2	
Substrate	kuku	
Finishing	noa1 noa2	
Output	Preset 2 copies	
Layout	Preset3 Ricoh24_Punch_4EU	
Color & Quality	Ricoh24_Trimmer_On RicohK3	
Header/Footer		
Services	Orientatio	ion Portrait
Exceptions	Binding Edg	lge Left
	Sample Prir	rint Off
	Priorit	rity Medium
Preset Adjustments	Hold Jo	Job 🗌
Constraints		
		Cancel Submit

10. Click **Submit**.

The document is submitted to the selected digital device.