

What is InSite Prepress Portal?

The Kodak InSite Prepress Portal system is a web portal to the prepress environment that lets printers and their customers work with print jobs over the Internet. Prepress Portal helps to manage the proofing, correction, and approval process so that it is more efficient.

Getting familiar with the InSite Prepress Portal interface

InSite Prepress Portal 9.x introduced a new and streamlined user interface that provides a more consistent and friendly working environment.

Note: After you login, you can use the Online Help to access more detailed information.

Use a single window for previewing, approving, and managing jobs and customers

If you have not used previous versions of InSite Prepress Portal (version 8.x or older), you'll quickly forget that you needed to switch between several different windows and dialog boxes. You'll find it easier and faster to do your work, using a single window to review pages, upload jobs, approve or reject pages, and interactively edit the properties of job elements.

InSite Prepress Portal 9.x and later reduces the number of clicks needed to do your job.

The new user interface consists of the following areas:

The screenshot displays the Kodak InSite Prepress Portal interface. The top navigation bar includes the 'KODAK InSite Prepress Portal' logo, a 'JOBS' tab, an 'ADMINISTRATION' dropdown, and a user profile 'John Doe' with a 'Log Out' link. Below the navigation bar, a 'Customer: Top Printing' dropdown is visible. The main content area is divided into a table of jobs and a details panel on the right. The job table has columns for Job Name, Pages, Customer, Created, Due Date, Requiring Approval, Awaiting Correction, and Type. The details panel on the right shows an 'Approval Summary (38/72)' with a 53% approved gauge, a list of approvers and reviewers, and file upload information.

Callouts and their descriptions:

- Displays active Customer and/or Job Name selection
- Select Jobs or Administration
- The Details panel displays status and information about the selection
- Perform different actions and filters that relate to the selection
- Displays found items from active filters

Job Name	Pages	Customer	Created	Due Date	Requiring Approval	Awaiting Correction	Type
Fail Catalog	72	Top Printing	12/05/2017 1:37	12/09/2017	32	0	Pre-Production
Dawns Job	0	Top Printing	11/30/2017 11:15	12/04/2017	0	0	Pre-Production
Final Spn...	0	Top Printing	11/30/2017 7:11	12/04/2017	0	0	Pre-Production
S_Templat...	0	Top Printing	11/12/2017 6:59	11/16/2017	0	0	Production
Customer...	0	Top Printing	11/12/2017 6:14	11/16/2017	0	0	Pre-Production
S_Templat...	0	Top Printing	11/04/2017 12:49	11/08/2017	0	0	Pre-Production
View Opti...	0	Top Printing	10/30/2017 9:20	11/03/2017	0	0	Pre-Production
Build 399...	0	Top Printing	10/30/2017 8:42	11/03/2017	0	0	Pre-Production
Hisato125	0	Top Printing	10/20/2017 10:12	10/24/2017	0	0	Pre-Production
MVS (MEJ)	0	Top Printing	10/19/2017 12:54	10/23/2017	0	0	Pre-Production
RoutineJo...	0	Top Printing	10/17/2017 6:32	10/21/2017	0	0	Pre-Production
Create Jo...	0	Top Printing	10/05/2017 7:32	10/09/2017	0	0	Pre-Production
Sanity-Rc...	0	Top Printing	10/04/2017 11:32	10/08/2017	0	0	Pre-Production
test info s...	0	Top Printing	10/03/2017 6:41	10/07/2017	0	0	Pre-Production
John Smith	0	Top Printing	10/03/2017 4:11	10/07/2017	0	0	Pre-Production
Test	0	Top Printing	10/03/2017 4:10	10/07/2017	0	0	Pre-Production
Create Job	0	Top Printing	09/26/2017 1:24	09/30/2017	0	0	Production
TAL (MFLn...	0	Top Printing	09/26/2017 1:10	09/30/2017	0	0	Pre-Production
15Sept	0	Top Printing	09/15/2017 9:47	09/19/2017	0	0	Pre-Production
Fail catalo...	0	Top Printing	09/15/2017 9:36	09/19/2017	0	0	Pre-Production
MLP	0	Top Printing	09/13/2017 8:14	09/17/2017	0	0	Pre-Production
Descriptio...	0	Top Printing	09/08/2017 10:12	09/12/2017	0	0	Pre-Production
Customer...	0	Top Printing	09/01/2017 7:49	09/05/2017	0	0	Pre-Production

