

Deleting a role removes rights for any users or user groups that have been assigned the role, so you must assign another role to those users.

1. On the home page, click **Administration**.
2. In the **Administration** area, click **Roles**.
3. In the **Roles** area, right-click the role that you want to delete.
4. From the menu that appears, select **Delete Role**.
The Delete Role dialog box appears, listing all the available roles in the system.
5. Select the role that you want to assign to users who had the deleted role.
6. Click **Confirm**.