

1. To zoom in and out on a file, perform one of the following actions:

To	Do this
Zoom in on the entire file	Perform any of the following actions: • Click Zoom  , and click the part of the file that you want to zoom in on. Click more than once to zoom in further on a particular area of the file, or click and hold the mouse button to draw a marquee around and enlarge a specific area. • In the box, next to the Zoom tool   , the current zoom level is shown as a percentage (%). To zoom in, type the zoom level that you want, and press Enter. • Click the arrow next to the Zoom tool and move the slider to increase the size of the file. The slider indicates the current size of the file as a percentage of its actual size.
Zoom out on the entire file	When you are zoomed in on a file, you can perform any of the following actions to zoom out: • Click Zoom  , and then press the Ctrl key and click the part of the file that you want to zoom out on. Click more than once to zoom out further, until you return to the file's original size. • In the box, next to the Zoom tool, the current zoom level is shown as a percentage (%). To zoom in, type the zoom level that you want, and press Enter. • Click the arrow next to the Zoom tool and move the slider to decrease the size of the file. The slider indicates the current size of the file as a percentage of its actual size.

Tip: In the lower area of the **Files** pane, a red rectangle is displayed over the thumbnail of the image to indicate the area of the image that is currently visible in the Smart Review window.