

For staff users

When customers upload files or folders for a job, the system can automatically process the files or folders according to predefined rules, called *upload processing rules*. These rules instruct the system what to do with the files—for example, refine the PDF file, or copy the PDF file.

First, you create the upload processing rules, and then you associate the rules with one or more jobs or product templates. To change which upload processing rule is used, you edit the job properties or the product template.

When the system processes the files or folders, warnings and errors may appear in the Upload dialog box.

- Warnings are for your information only. You can safely ignore warnings.
- Errors indicate a problem with the file that prevents the system from processing it. You must fix the error and upload the files or folders again.

If you have Prinergy Workflow or Prinergy Workflow Packaging Automation Expansion Pack with the Prinergy Advanced Preflight option, you can allow users who upload files to see preflight warnings and errors.

For customer users

When you upload files or folders for a job, the printer's system can automatically process the files or folders according to predefined rules, called upload processing rules.

When the system processes the files or folders, warnings and errors may appear in the Upload dialog box.

- Warnings are for your information only. You can safely ignore warnings.
- Errors indicate a problem with the file that prevents the system from processing it. You must fix the error and upload the files or folders again.

For more information about upload processing rules, contact your printer.