

You can associate as many job templates with a customer account as you need.

Requirements: You must have a customer role that includes the Modify Customer right.

1. On the home page, click **Administration**.
2. Right-click a customer name and select **Edit Customer**.
3. In the left pane, select **Job Templates**.
4. In the **Available jobs for** list, select the customer category:
 - To view all jobs for all customers, select **All Customers**.
 - To view all jobs for your customer only, select **My Customers**.
 - To view all jobs for color customers, select **Color Customers**.
5. In **Jobs** column, select a check box beside the jobs that you want to use as template jobs.
6. Click **Update**.