

Deleting users

Requirements:

You must have an administration role that includes the Manage Access and View Users rights.

You can remove a user from a customer account.

1. On the home page, click **Administration**.
2. In the **Administration** area, click **Users**.
3. In the users list, right-click the click the row of the user whom you want to delete.
4. From the menu that appears, select **Delete User**.
5. In the confirmation dialog box, click **Confirm**.