

You can associate as many job templates with a customer account as you need.

Requirements: You must have a customer role that includes the Modify Customer right.

1. On the home page, click **Administration**.
2. In the **Administration** area, click **Customers**.
3. In the **Customers** list, right-click a customer name, and select **Edit Customer**.
4. In the Edit Customer window that appears, in the left pane, select **Job Templates**.
5. In the **Available jobs for** list, select the customer category:
 - To view all jobs for all customers, select **All Customers**.
 - To view all jobs for your customer only, select **My Customers**.

In *Enterprise*, from the **Location** menu, select a satellite server.
6. To select the jobs that you want to use as template jobs:
 - a. Select the check box next to **Jobs** to select all the jobs in the list.
 - or
 - b. Select the check box next to a specific job.
7. Click **Update**.