

Creating a Print Layout Report before output 10

Before you output the file, you can create a PDF file of the layout for draft purposes. The following details are also included in the report:

- The layout name
- Date of print
- Layout size
- TIFF coverage
- Thumbnails of the images
- A list of the names of the TIFF files included in the layout and their size

1. Select **File > Print Layout Report**.
2. In the Print Draft dialog box, browse to the location where you want to save this file, and click **Print**.