

Moving an element to a new location in the layout

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When you are in Layout mode, you have several options for moving elements (TIFF images and marks) around in the layout.

Using the Select tool to move an element in a layout

Drag a selected object to a new location in the layout.

1. On the toolbar, click  **Unknown Attachment**.
2. Click the object you want to move and drag it to a new location.
The **Position** boxes in the **Element** tab on the **Info** palette will display the updated location on the layout.

Using the Move feature in the Info palette

Move a selected element around a layout in distance increments that you define.

1. On the toolbar, click  **Unknown Attachment**.
2. Select an element.
3. From the **Info** palette, select the **Element** tab.
4. In the **Move** area, type the increment value in which to move the element.
5. Click any direction arrow in the **Element** tab or on the keyboard to move the element.
6. Repeat until the element has reached the desired location.

Using the Snap to Element option from the View menu

Move an element up against another element in the layout.

1. From the **View** menu, select **Snap > Snap to Element**.
2. Drag an element toward another element.
The element you are dragging snaps to the other element.

Using the Position feature in the Info palette

Define the element's position in relation to the layout.

1. Select  **Unknown Attachment** an element.
2. From the **Info** palette, select the **Element** tab.
3. In the **Position** boxes, type the desired horizontal position in the  **Unknown Attachment** box and the vertical position in the  **Unknown Attachment** box.
4. Press Enter.