

Switching to layout mode

When you preview TIFF files, you can switch to layout mode and immediately place the previewed TIFF files on a new layout or an existing layout.

- If you decide to place the TIFF files on a new layout, the TIFF files are automatically arranged on the layout according to the default parameters of the [Arrange dialog box](#), the selected [layout preset](#), and the selected [Layout preferences](#).
- If you decide to place the TIFF files on an existing layout, the TIFF files are added to the **Unassigned Files** list of the **Inventory** palette. Drag the file or files from the **Unassigned Files** box to the layout window.

To switch from Preview mode to Layout mode and place previewed files on a layout:

1. From the **Modify** menu, select **Switch to Layout**.
2. Select either **New Layout** or one of the listed layouts (open layouts and layout presets).