

Selecting an element in the layout

To select a single element in a layout:

Use the **Select** tool to select and move elements (TIFF images and marks) round in the layout.

1. On the toolbar, click .
2. Click the object you wish to select.

To select multiple elements, use one of these methods:

- Hold down the Ctrl key (Windows) or the Command key (Macintosh) and select the objects.
- Drag a rectangular area around the elements that you want to select. The area must include the entire element for it to be selected.