

Determining the punch location

To automatically position press sheets so that the image is accurately centered on the center pin of a punch system, you calculate and define the punch coordinates for the media configuration.

1. In the Media Configuration dialog box, select the **Media Size**.
2. Click **Punch**.
3. In the Punch Location dialog box, click **Punch Test** to generate a test page.
4. Position the imaged test page so that it is oriented to match the diagram in the dialog box.
5. In the **Punch Orientation** area, select the letter that represents the punch side of the media. By default, a punch mark appears centered on the bottom edge of the press sheet (A).
6. Measure the X axis:
 - a. Click the **X Axis** box to display arrows in the diagram that show which measurement from the test to use.
 - b. On the test media, measure from the center of the test image to the center of the punch system.
 - c. Type this measurement in the **X Axis** box.
7. Measure the Y axis:
 - a. Click the **Y Axis** box to display arrows in the diagram that show which measurement from the test to use.
 - b. Measure from the center of the punch center hole to where the center measurement line would extend off the media.
 - c. Type this measurement in the **Y Axis** box.
8. Click **OK**.
9. Print a placeholder layout to check the placement of the punch mark.

The punch coordinates remain at these settings until you edit them.