

Manually creating a ganged layout

Ganged pages have no dependency on adjacent pages, and you have full control over their positioning.

Requirements: On the **General** tab in the Preferences dialog box, select a snap option for placing pages.

Note: For gang-only jobs, you add the PDF file pages to the **Files** list and then work directly in the **Press Runs** view. You do not set up a **Pages List**.

1. Select the pages using any of these methods:
 - In the **Files** list, select a PDF file or file placeholder.
Note: If the content files are not yet available, select **Job > Add File Placeholder** to add the required number of placeholder pages to the **Files** list.
 - In the **Files** list, expand a multi-page file to view its list of pages. Select a single page, or press Shift+click to select multiple pages.
 - Select a PDF file from an accessible folder in the file directory.
2. For manual ganging, drag the selected pages to a position on the press sheet.
 - If you drag the pages to an empty area, the pages cascade onto the sheet, and you can arrange them.
 - If you drag a page to a position near an existing page on the sheet, it snaps into the default snap position that is defined in the Preferences dialog box.
 - If you drag the selected pages onto a template page, the first page is assigned to the template page position, and any additional new content pages flow through the available template pages in sequence.
Note: Any existing content on the affected template pages is replaced.
3. In the **Marks** list, select and double-click marks to add to the layouts.
4. Select **File > Save** to save the job.