

Copying and moving a task template

Requirements: You must have a project or library role that includes the Arrange/Modify user right.

- 1. Perform any of the following actions:

To	Do this
Copy a task template between customers or projects	a. Select the required task template, and select Task Template > Copy Task Template . b. Select the destination location, and click Copy .
Move a task template between customers or projects	a. Select the required task template, and select Task Template > Move Task Template . b. Select the destination location, and click Move .

The task template appears in the specified destination

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