

About setting the task status

You can set the status of tasks in Smart Review. You can also view a list of all the elements associated with a task and the task status.

Note: You can also set the status of tasks in the **Tasks** view.

When you set the status for an element in Smart Review, the element's status is automatically updated in the **Elements** and **Tasks** views. If you set the status for an element in a task that is associated with multiple elements, the **Tasks** view displays your status for the task as **in progress**.

After you set the status for an element, you cannot change it or revert to a previous status, unless you have task administration rights or a new revision of the element is uploaded. If you set an element's task status to **Approved with Changes**, when a new revision is uploaded, your task status will not be reset. Your new status in Smart Review will automatically be changed to **Approved with changes (previous revision)**, and you cannot reset your task status for the new revision. If the **Retain Approval State for New Revisions** is enabled for the customer, if you set an element's status to **Approved**, the status is retained even after a new revision of the element is uploaded.