

# Editing a text annotation

**Requirements:** You must be the user who created the annotation, and the task's status must not be set.

- You can edit the text annotations in one of the following ways:
  - On the page, roll over the annotation that you want to edit. In the dialog box that appears, modify the text, and click **Done**.
  - Click the **Annotations** panel and in the list of annotations that appears, roll over the annotation that you want to edit. In the dialog box that appears, modify the text, and click **Done**.