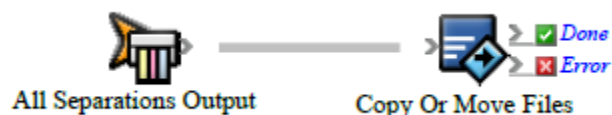


Sample: Custom field for storing jobs

You can use a custom field to automatically move job files to a tertiary server to save space on the main production server.



What the rule does

The rule uses the **Copy Or Move Files** action to move all files from the job folder to a tertiary server when the custom field is **Offline**.

Why it is useful

The rule saves time when cleaning up the production server.

Events and actions used

Event	Actions
All Separations Output	Copy Or Move Files

Tip: In Rule Builder, you can search for a specific event or action by clicking anywhere on the **Events**, **Flow**, or **Actions** tabs, and typing the name.

Key parameters

Event or action	Parameter
Copy or Move Files	Files To Move: On the String tab, type the path to the files that you want to move. Destination Directory: On the String tab, type the path to the directory where you want the files placed.

Where to enable it

This rule is only suitable for enabling in specific jobs.

Other considerations

In Workshop, you must create a job custom field called **Online Status**.