

Creating a template job with hot folders

Create a template job with hot folders that will import and assign pages.

1. In Prinerger Workshop, in Job Finder, create a new job (or find an existing job) to use as a template job.
Important: You should select a job or create one in a location that will not be removed or destroyed.
2. With the template job open in Job Manager, select **Job > Manage Hot Folders** and follow these steps:
 - a. In the Manage Hot Folders dialog box, click **Add**.
 - b. In the Create Hot folder for Job dialog box, click **Add and Process Files**.
 - c. In the **Workflow Processors** list, navigate to and select the **ImportAll-APA** process template, and click **OK**.
 - d. In the Manage Hot folders dialog box, click **Close**.