

About hot folders functions

Note: This topic is about job hot folders. If you want to work with smart hot folders, see [Smart hot folders](#).

You can create two types of hot folders—ones that only add files and ones that also process files.

Add input files only

An **Add input files only** hot folder is used to add input files to a job without processing them. Added files automatically appear in the **Input Files** pane in Job Manager. For example, if you drop a PostScript file into the hot folder, the file is automatically added to the job to which the hot folder is attached.

Add and process files

This type of hot folder has a process template or workflow template linked to it. When you drop files into the hot folder, the files are automatically processed as specified in the process template or workflow template.

For example, if you drop a PostScript file into a hot folder that is linked to a refine process template, the file is automatically added to the job's hot folder and refined. The PostScript file appears in the Input Files pane.