

Generating PDF Advanced Preflight reports for distribution

To create PDF Advanced Preflight reports that you can distribute via e-mail or use with Prepress Portal, automatically generate PDF versions of the reports. In automatically generated reports, the links will work outside the Prinergy file system. Links in manually generated reports do not work outside the Prinergy file system.

1. If required, add a PDF Preflight profile that contains the settings you want checked.
2. Start a refine process template on the PDF files that you want to preflight.
Be sure to use a process template with the following options in the **PDF Preflight** section:
 - A preflight profile
 - The desired action on errors
 - Whether to always create a report, or to create a report only when at least one error is detected
 - Select **Automatically generate PDF version of Preflight Report**
 - A preflight report location. If e-mailing the report, use, for example, %JOB%\Reports. If distributing the report with Prepress Portal, use %JOB%\WebDownloads.

Tip: You can either create a refine process template in advance or you can edit the refine process template when you start the refine process.

3. If you want proofs to go to the same location as the preflight reports, generate the proofs using an output process template with the following options:
 - In the **Output To** list, select **PDF (Vector output)**.
 - In the **Device** section, in the **Device Path** box, use the same path as the one used for preflight reports.
If e-mailing the files, use, for example, %JOB%\Reports.
If distributing the files with Prepress Portal, use %JOB%\WebDownloads.
 - In the **File Format** section, in the **Include Images as** list, select **Low Resolution**.

Tip: To automatically send proofs and preflight reports to the same location, create a workflow template linking both process templates.