

Viewing PDF Preflight+ reports

You can view PDF Preflight+ reports of your input files and of your refined files, if they exist. That is, if in the **PDF Preflight** section of the Refine process template, you selected to perform the Preflight+ process on input files and/or refined files, you can view the report from Prinergy.

1. In Job Manager, in the **Pages** pane, click a PDF file that has a PDF Preflight+ report.
2. From the **Job** menu, click **Preflight+ Input Files Report** or **Preflight+ Refined Files Report**.

The report opens in the Adobe Acrobat software.

Tips:

- When viewing your PDF report in Adobe Acrobat, display the **Comments** list, as each comment is a link to the actual problem element.
- To easily navigate in reports with many pages, from the **View** menu, select **Show /Hide > Navigation Panes > Page Thumbnails**.

Depending on the options selected in the **PDF Preflight** section of the Refine process template you are using, each PDF report may contain one or both of the following components:

- An Overview page—a summary of the problems found during the preflight process
- A Details page—a copy of the input PDF file with Comment Annotations to problem elements

Prinergy also stores the full PDF report (which also has a copy of the Input file). If you choose to use the **Copy reports to a remote location** option, all generated PDF reports including the full report are copied to the defined location.

You can decide to delete the full report from the Prinergy server by clearing the **Keep main report in addition to reports per page** check box in the **PDF Preflight** section of the Refine process template you are using. If you select both this check box and also the **Copy Reports to a remote location** check box, the full report will be copied to the defined location and then will be deleted from the Prinergy server. For more information, see the [PDF Preflight section of the Refine process template](#) topic.

For more information, see the *Use the Preflight+ option to preflight an input file during refine* lesson in the *Prinergy Workflow 7.0 Workshop Activity Guide*.

Viewing PDF Reports on Output

1. Right Click the Loose Page PDF or Imposition and select **Preflight+ Output Report Viewer**

See also

Setting the languages of the Preflight+ report