

Edit menu in Queue Manager

Select All Processes

Selects all of the active processes in the current view.

Process

Enables you to modify the state and priority of the selected process. When you select **Process**, a submenu appears. Options are:

- **Set Process Priority**—select this menu item to change the priority of the process. (You set the priority in the Start Process dialog box when you initiate a process, but you can change the priority in Queue Manager.) When you select this menu item, the Select Task Priority dialog box appears.
- **Pause**—pauses the process, setting its status to **Suspended**. Note that when you select **Pause**, the process is not necessarily paused immediately—it is paused at the next logical point.
- **Resume**—resumes a paused process, setting its status to **Active**.
- **Stop**—ends the process, removing it from Queue Manager. You cannot restart a stopped process.
- **Force Destroy**—forcibly destroys the process, removing it from Queue Manager. This menu item is available only if you have already tried to end the process using the **Stop** menu item at least once, and the process did not end.

Preferences

Use to view and modify Workshop preferences. When you select this menu item, the Workshop Preferences dialog box appears.

Note: On a Windows client, this menu item appears under the **Edit** menu. On a Macintosh client, it appears under the **Workshop** menu.

Cut, **Copy**, and **Paste** appear on the **Edit** menu, but they do not apply.