

Moving jobs from remote servers

If you want to move jobs and pre-jobs from another Prinergy system, you must be logged on to Workshop on the primary server that you want to move the job to.

Before you can move a job (or pre-job) from a remote server, you must make sure that the target server (that you are bringing the job from) is defined as the job home of the destination server (the one you are bringing the job to).

Defining the target server as the job home of the destination server

1. On the primary server, open Prinergy Administrator, and select **Tools > Files Shares**.
2. In Network File Shares Configuration dialog box, click the **Add** button.
3. In the **Choose New Share** box, enter the server name (or ID) and the job home that you want to share—for example, AraxiVolume_ServerName_J.
4. After the new share host is added to the file shares (on the left side), select it, and select the **Share can be used for job home** check box.

Moving the job

After you define the target server as the job home of the destination server, you can move the job.

1. In Job Finder, select the **Jobs** view to move a job or the **Pre-Jobs** view to move a pre-job.
2. Select the job or pre-job.
3. Select **File > Move Job from Remote Server**.
4. In the Move Job from Remote Server dialog box, select the server that you want to move the job from.
5. In the jobs list, select a single job or multiple jobs to move.
6. Click **Move to "<server name>"**.

The server name that is listed on the button indicates the server that Workshop is connected to.