

Deleting groups

1. In Job Finder, make sure that the group is empty.
 - If the group contains sub groups, delete them.
 - If the group contains jobs or pre-jobs, destroy or move them.
2. Select the group.
3. From the **File** menu, select **Delete Group**.
Tip: You can also right-click the group and select **Delete Group**.
4. When a confirmation message appears, click **OK**.