

Create New Group dialog box

lists

The menu and the list work together to navigate groups.

When the menu displays:

- **Groups on <server name>**, the list displays the groups on the specified server
- A group name, the list displays the contents of the specified group, including jobs and groups

When you click the menu, you see the path of the displayed item in reverse order. For example, if the menu displays a subgroup, when you click the menu, you see the name of the group that the subgroup is in, followed by **Groups on <server name>**.

Open

This is not visible if you open this dialog box from the Create New Job or Create New Pre-Job dialog box.

Use this button to open the item selected in the list.

New Group Name

Type a name for the new group. The group name must:

- Be unique.
In addition to giving the group a unique name, avoid using the same name for your group and your job; it can cause confusion.
- Not include the following special characters: \ / : ' \ " ? * < > |
- Not start or end with a space character or end with a . (period)