

Destroying jobs and pre-jobs

Important: Destroying a job or pre-job permanently deletes all files and information about the job or pre-job.

1. Start destroying a job in one of these ways, depending on which window you are in:

In	Do This
Job Finder	Select the jobs or pre-jobs. From the File menu, select Destroy Entire Job .
Job Manager	From the Job menu, select Destroy > Destroy .

2. In the Destroy Job dialog box, type your user name in the **User Name** box and your password in the **Password** box.
3. Click **Destroy**.