

Job status

Job status is an attribute that you can set for a job or pre-job. Job status options are:

- **Created:** The default status of any job created in Prepress Portal.
- **In Prepress:** Indicates a job or pre-job is active. Files dropped into the hot folder of the job or pre-job are processed. Also, the job or pre-job is included in Prinergy reports. This is the default status of all new jobs and pre-jobs.
- **Ready for Final Output, Completed Final Output, On Press, and Shipped:** Indicates progress of a job or pre-job. These statuses must be set manually.
- **Completed:** Indicates a job or pre-job is inactive. Files dropped into the hot folder of the job or pre-job are not processed. Also, the job or pre-job is not included in Prinergy reports. This is the default status of any job that is purged using the purge process template. It is also the default status of any retrieved job.