

Process Templates pane

The **Process Templates** pane is visible in every view of Job Manager. This pane lists the process templates that you use to start processing on jobs and elements. It also lists the digital devices that you can submit digital jobs to.

From this pane, you can create, open, modify, rename, and delete process templates. You can also submit jobs to digital devices, by dragging and dropping elements onto digital devices. This pane also lists workflow templates and automation rules. Both workflow templates and automation rules help to automate and sequence multiple processes. See the Rules-Based Automation guide.

This pane displays the process templates and automation rules, organized into three tabs:

- **Global**—lists all of the process templates in the system
- **Job**—lists the process templates that you want to access quickly whenever you are working on a particular job
- **User**—lists the process templates that you want to access quickly whenever you log in to Prinergy Workshop on any job