

Selecting the default copy path for input files

Change the default copy path that appears in the Add Input Files dialog box. When a user drags and drops an input file that does not reside on the Prinergy volume, this path specifies where the file should be copied to.

Note: It is recommended to use a relative path—for example, %JOB%\UserDefinedFolders. If a static path is entered, which points to a specific volume, and that volume is not mounted during the copy, the drag and drop process will fail. For that reason, there is a **Restore Defaults** button.

1. From the **Tools** menu, select **Configure System**.
2. Click the **Job Creation Defaults** tab.
3. In the **Copy Path for Added Files** box, enter the path that will appear by default in the **Copy Path** box in the Add Input Files dialog box.
4. Click **OK**.