

# Adjust page offsets tasks

You are processing a large job and need to set the page geometry for all PDF pages. You need to determine the page offsets before setting the page geometry in Prinergy Workshop.

- [Create a job](#)
- [Copy an input file and imposition plan to the job folder](#)
- [Add and refine the input file](#)
- [Assign PDF pages to a page set](#)
- [Import an imposition plan](#)
- [Proof the imposition using Prinergy VPS](#)
- [View offset coordinates in the geometry editor](#)
- [Apply page offsets to odd and even PDF pages](#)
- [Proof the imposition using Prinergy VPS](#)

## Create a job

1. If it is not already open, start Prinergy Workshop.
2. In Job Finder, right-click your main group, and choose **New Job**.
3. Type the job name `XX_Page_Offsets` (where `<XX>` represents your initials).
4. Click **Create**.
5. Minimize the Job Manager window.

## Copy an input file and imposition plan to the job folder

1. From your workstation, locate: `Prinergy Activity Practice Files / Act_20_Adjust Offsets`
2. Copy the `Input Files` and `Imposition` folders.
3. Restore Job Manager.
4. Right-click the **XX\_Page\_Offsets** job folder icon in the lower left corner of Job Manager. Select **Open Job Folder in File Browser**.
5. In the `XX_Page_Offsets` folder, open `UserDefinedFolders`.
6. Paste the `Input Files` and `Imposition` folders into `UserDefinedFolders`.
7. Close the job folder.
8. Minimize the Job Manager window.

## Add and refine the input file

1. Right-click the **Input Files** pane and choose **Add Input Files**.
2. In the Add Input Files dialog box, click the **Job Folder** button and locate: `UserDefinedFolders/Input Files`.
3. Click the **Add All** button to add every file to the **Files to Add** list.
4. In the **Options** section of the Add Input Files dialog box, select the **Process Selected Files Using Process Template** check box. and use the process template: **Refine > Refine > 1stRef-Normz**
5. In the Add Input Files dialog box, click **OK**.
6. In the Start Process dialog box, click **OK**.
7. Select the **Pages** pane. From the **View** menu, choose **Visible Columns**.

8. Place a check mark beside **Offset**. Click **OK**.
  9. View the **Offset** column in the **Pages** pane.
- Note:** Every PDF page has an offset of -0, -0.

## Assign PDF pages to a page set

1. From the **File** menu, choose **Add Page Set**.
2. In the Page Count window, enter 32. Click **Add**.
3. Right-click `st001_c2040.p1.pdf` and choose **Select All Pages**.
4. Right-click any selected PDF page and select **Assign Page to Position**.
5. Verify that every PDF page number is correctly matched with an appropriate page set position. Click **OK**.

## Import an imposition plan


1. Select the **Signatures** view.
2. From the **View** menu, choose as **Thumbnails**.
3. From the **File** menu, choose **Import Imposition**.
4. In the Import Imposition dialog box, click the **Job Folder** button and locate:  
`UserDefinedFolders / Imposition / Storyworks.jdf`.
5. In the lower right hand corner of the dialog box, select the **Use Existing Page Set** option.
6. Click **Import**.
7. In the Start Process dialog box, click **OK**.

## Proof the imposition using Prinergy VPS

1. Right-click the **Storyworks** imposition and choose the process template: **Imposition Output > Virtual Proof > Virtual Proof.Imposed.600**.
2. In the Start Process dialog box, click **OK**.
3. Right-click the **Storyworks** imposition and choose **Open VPS files**.  
**Note:** Magnify the bottom center mark of the imposition. Notice how the pages are incorrectly positioned, and that the left-hand page number has been cut off.
4. At the completion of the proof process, quit Prinergy VPS.
5. Restore Job Manager.

## View offset coordinates in the geometry editor

1. Select the **Pages** view.
2. In the **Pages** pane, double-click `st001_c2040.p1.pdf` to view the page in Adobe Acrobat.
3. From the **Acrobat** menu, choose **Preferences > Kodak Geometry Editor**.
4. From the **Units** menu, select **Points**. Click **OK**.
5. From the **Tools** menu, select **Kodak Tools > Kodak Geometry Editor**.
6. In the **Region** list, select **Trim Box**. Drag the margin lines (at the edge of each side of the PDF page) to the *final trim size* marks of the page.
7. Magnify each corner mark to verify the accurate placement of the margins.

8. Make note the X and Y offset values:  
**X = -36 pt (-12,6mm)**  
**Y = -71.5 pt (-25,025mm)**
9. Close the **st001\_c2040.p1.pdf** page. Don't save the changes.
10. In the **Pages** pane, double-click **st002\_c2040.p2.pdf** to view the page in Adobe Acrobat.
11. Click the **Kodak Geometry Editor** button  on the Acrobat toolbar.  
**Notes:**
  - In Adobe Acrobat 8 or 9, you can also access Kodak Geometry Editor by selecting **Advanced > Kodak Tools > Kodak Geometry Editor**.
  - In Acrobat X or DC, select **View > Tools > Plugin Kodak Tools** and then select the **Kodak Geometry Editor** icon from the **Plugin Kodak Tools** section of the **Tools** panel on the right.
12. In the **Region** list, select **Trim Box**. Drag the margin lines (at the edge of each side of the PDF page) to the corner marks of the page.
13. Magnify each corner mark to verify the accurate placement of the margins.
14. Note the X and Y offset values:  
**X = -72 pt (-25,2mm)**  
**Y = -71.5 pt (-25,025mm)**
15. Close the **st002\_c2040.p2.pdf** page. Don't save the changes.  
**Note:** If you wanted to save the trim changes at this point, you would need to refine the PDF page again to embed the new geometry information.

## Apply page offsets to odd and even PDF pages

1. In the **Page Sets** pane, right-click page position **p1** and choose **Select All Page Positions**.
2. From the **Edit** menu, choose **Keep Odd Pages Selected**.
3. From the **Edit** menu, choose **Set Page Geometry**.
4. In the Set Page Geometry dialog box, enter the following:
  - X Offset: -36 pt (-12,6mm)
  - Y Offset: -71.5 pt (-25,025mm)
5. Click **OK**.  
**Note:** View the offset values in the **Pages** pane. The odd numbered PDF pages now reflect an accurate offset value.
6. In the **Page Sets** pane, right-click page position **p1** and choose **Select All Page Positions**.
7. From the **Edit** menu, choose **Keep Even Pages Selected**.
8. From the **Edit** menu, choose **Set Page Geometry**.
9. In the Set Page Geometry dialog box, enter the following:
  - X Offset: -72 pt (-25,2mm)
  - Y Offset: -71.5 pt (-25,025mm)
10. Click **OK**.

## Proof the imposition using Prinergy VPS

1. Select the **Signatures** view.
2. In the **Imposition Plans** pane, right-click **Storyworks Signature 1** and choose the process template: **Imposition Output > Virtual Proof > Virtual Proof.Imposed.600**.

3. In the Start Process dialog box, click **OK**.
4. Right-click **Signature 1** and choose **Open VPS files**.  
**Note:** Magnify the bottom center mark of the imposition. Notice how the pages are now correctly positioned, and that the left-hand page number appears fully.
5. At the completion of the proof process, quit Prinergy VPS.
6. Close XX\_Page\_Offsets Job Manager.