Activity 20: Adjust page offsets overview

Overview

Why you should complete this activity

This activity introduces how to use the Geometry Editor to set offsets for a page. The Geometry Editor is a Kodak plug-in for Adobe Acrobat software that allows you to visually set the trim, media, crop, art, or bleed boxes for one or more pages.
This activity is important because it illustrates how to:

- Determine offset coordinates
- Apply offset coordinates to multiple pages in the Prinergy Workshop

What you'll need

For this activity you need to locate:

- `Prinergy Activity Practice Files /Act_20_Adjust Offsets`

The instructor or coach will provide you with the location of the practice files.

Note: If you are completing this activity on your own or coaching others in your shop, copy the `Prinergy Activity Practice Files` folder (available on the Kodak Partner Place internet portal at https://partnerplace.kodak.com/) directly to your workstation. For further information about these procedures, see Activity 1.

Note: This activity is recommended.
The aim of this activity is to provide customers with interactive experience using the Geometry Editor in Prinergy. As the Geometry Editor is included with every base Prinergy system, this activity is rated as recommended.
The emphasis of this activity is placed on defining offset coordinates using the Kodak Geometry Editor plug-in, and then setting the offset value in Prinergy Workshop.
This activity uses a "before and after approach" to clearly illustrate the differences in offset values. If the customer has files available for use, use this activity for demonstration purposes, and then have the customer repeat the process using their own files.
If you skipped Activity 1, consult the Activity 1 *Instructor's Notes* for information about best practices for managing activity practice files during a training session. Activity 1 also contains important information related to the Prinergy client and server relationship, which could be helpful to the customer.

What you need to know

Set offsets using the Geometry Editor

Prinergy includes the Geometry Editor (a Kodak plug-in for Adobe Acrobat) that lets you visually set the trim size for a page.

If your input files are PDF, you can set the trim size before you add the PDF files to a job. When you refine the PDF input files, the system retains the trim size. For refined files, use the plug-in as a trim box viewer and editor.

To quickly apply a trim size to multiple files, visually set the trim size in the Geometry Editor, and make note of the measurements. In Prinergy Workshop, use the **Set Page Geometry** option to set the trim size for all PDF pages.

If you modify the geometry for refined PDF pages, you must refine the PDF page again so that Prinergy recognizes the changes. When you refine a PDF page, select a refine process template in which only the **Normalize** section is enabled.

Process templates used:

- Refine process template: **Refine** > **Refine** > **1st Ref-Normz**
- Imposition proof process template: **Imposition Output** > **Virtual Proof** > **Virtual Proof. Imposed.600**