

Activity 10: Manage custom fields

Overview

Why you should complete this activity

This activity introduces how to manage custom fields.
This activity is important because it illustrates how to:

- Use custom fields—*Scenario 1*
- Edit a refine process template—*Scenario 2*

What you'll need

For this activity you need to locate:

- Prinerger Activity Practice Files / Act_09_Create Refine PT

The instructor or coach will provide you with the location of the practice files.

Note: If you are completing this activity on your own or coaching others in your shop, copy the Prinerger Activity Practice Files folder (available on the Kodak Partner Place internet portal at <https://partnerplace.kodak.com/>) directly to your workstation. For further information about these procedures, see Activity 1.

What you need to know

Use custom fields

In Prinerger you can create custom fields for jobs or for elements within a job, so that you can track unique information about the job or element. You can create custom fields manually or automatically using the Custom Fields Manager dialog box. You can also populate custom fields automatically, if you use Kodak Link software and have a defined XSLT file, or when importing a JDF imposition.

Custom fields let you determine the type of information that you store and display about a job or job element. For example, you may want to use custom fields for the following tasks:

- To show who the salespersons are for jobs. For example, you can create a custom field at the job level, called Salesperson and view the information in the Visible Columns or Get Info dialog boxes.
- To automate the inputting of data for jobs. For example, you can populate specific web numbers into a Kodak PrintLink PPF file by creating a custom field at the job element level, called Web and view the information in the Visible Columns or Get Info dialog boxes. You can then import an imposition file to populate the Web custom field with values and use PrintLink to access these values.
- To create variable marks and custom file naming. For example, if you have created custom fields at the job level or job element level (page, page set, imposition, signature, surface, and separation), you can use them for variable marks and custom file naming. If you have a custom field for **Separation**, you can print this information on output using the **\$(CustomFieldSeparation)** variable mark.

