

# Managing the customer mappings

Associate the InSite Prepress Portal customer names with the corresponding MIS customer names, or view and edit the settings that are already manually defined or automatically derived from the MIS JDF data. The MIS job data always includes a unique MIS customer identifier, and it can also include a corresponding MIS customer name, default template job, and Web-enabled permission for that customer.

If you know the ID that the MIS will use for a customer, you can add it in this dialog box. However, if the MIS specifies a different MIS customer name for an existing MIS customer ID, the new name automatically replaces the older name for that customer.

1. Configure a customer mapping:
  - a. Add a customer ID that is used by the MIS: On the **Customer Mapping** tab, click **Add MIS Customer ID**, and type the ID in the **MIS Customer ID** column.
  - b. Set up a mapping: After adding the MIS customer ID, click inside the **Prepress Customer Name** column, and select a name from the list.
  - c. Set the default options that Prinergy will use for this customer: Select or clear the **Web-Enabled** check box, select or clear the **Use Template** check box, and if selected, specify the **Template Job**.
  - d. To delete a customer mapping, if needed: Click the row, click **Delete Row**, and click **Delete** in the Warning dialog box.
2. Click **Save**.

The **MIS Customer Name** is automatically derived from the MIS JDF and appears in the row for the corresponding **MIS Customer ID**. Each time that the MIS JDF specifies a new MIS customer, it is automatically added to the list, along with any default settings that are specified in the JDF for this customer. If the MIS customer ID is already defined, the corresponding MIS customer name is added or updated.

## Customer Mapping tab options

To Web-enable and map your InSite prepress customers, in the Administration Client window, select the **Customer Mapping** tab. You can adjust the width of columns on this tab by dragging the dividing lines.

### MIS Customer ID

Specify or view the MIS customer ID:

- Each time that the MIS JDF specifies a new unique customer ID, it is automatically displayed here.
- You can manually specify a customer ID in advance.

### MIS Customer Name

(View only) View the organization name that is associated with this customer ID, as specified in the MIS JDF.

## Prepress Customer Name

To map the MIS Customer ID to the corresponding InSite prepress customer, click inside this cell and select a name from the list.

The list of InSite customer or company names is retrieved automatically from InSite when you start Business Link, and you cannot edit it in the Administration Client. You can edit only via InSite.

## Web Enabled

Set or view the default Web-access permission for this InSite customer.

- The MIS JDF can set this permission on a per-job basis, which takes precedence over the current state of the check box.
- If no setting is specified for a specific job, the current state of this check box is applied.
- If the check box is selected, jobs for this customer are Web-enabled by default.
- If it is cleared, jobs for this customer are not Web-enabled by default.

Each job that arrives from this customer is automatically set to this value, unless a different value is specified in the MIS JDF.

## Use Template

Select this check box if you want to specify a default template job for this customer. This activates the **browse** button in the **Template Job** column so that you can browse to locate the job to use.

## Template Job Name

Type or browse to select the Prinergy job that will be used as the default template job for any new jobs for which the MIS JDF does not specify a template job.

When you click the **browse** button [...], the Template Job Chooser appears so that you can locate and select a template job. This list of existing template jobs is automatically retrieved from Prinergy when you install or restart Business Link, and you cannot edit it in the Administration Client software. See [Template Job precedence hierarchy](#).

**Note:** The **Use Template** check box must be selected before you can select a template job.