

# Keyboard shortcuts

This table lists keyboard shortcuts for quick access to some of the menu and toolbar commands in Pandora software.

## File menu

Menu item	Macintosh	Windows
<b>New</b>	⌘ +n	Ctrl+n
<b>Open</b>	⌘ +o	Ctrl+o
<b>Close</b>	⌘ +w	Ctrl+w or Ctrl+F4
<b>Save</b>	⌘ +s	Ctrl+s
<b>Save As</b>	⌘ +Shift+s	Ctrl+Shift+s
<b>Import Artwork</b>	⌘ +d	Ctrl+d
<b>Import Die</b>	⌘ +Shift+d	Ctrl+Shift+d
<b>Import Folder</b>	⌘ +f	Ctrl+f
<b>Print</b>	⌘ +p	Ctrl+p
<b>Quit</b>	⌘ +Q	Ctrl+Q or Alt+F4

## Edit menu

Menu item	Macintosh	Windows
<b>Undo</b>	⌘ +z	Ctrl+z
<b>Redo</b>	⌘ +Shift+z	Ctrl+Shift+z
<b>Cut</b>	⌘ +x	Ctrl+x
<b>Copy</b>	⌘ +c	Ctrl+c
<b>Paste</b>	⌘ +v	Ctrl+v
<b>Delete</b>	Delete	Delete
<b>Select All</b>	⌘ +a	Ctrl+a
<b>Preferences</b>	⌘ +,	Ctrl+k

## Object menu

Menu item	Macintosh	Windows
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<b>Create Dummy Artwork</b>	⌘ +Shift+c	Ctrl+Shift+c
<b>Group</b>	⌘ +g	Ctrl+g
<b>Ungroup</b>	⌘ +Shift+g	Ctrl+Shift+g
<b>Bind Mark to Die Station</b>	⌘ +b	Ctrl+b
<b>Unbind Mark from Die Station</b>	⌘ +Shift+b	Ctrl+Shift+b
<b>Bind Mark to Artwork</b>	⌘ +t	Ctrl+t
<b>Unbind Mark from Artwork</b>	⌘ +Shift+t	Ctrl+Shift+t
<b>Apply To All</b>	⌘ +Shift+a	Ctrl+Shift+a
<b>Lock</b>	⌘ +l	Ctrl+l
<b>Unlock</b>	⌘ +Shift+l	Ctrl+Shift+l
<b>Flip Side</b>	⌘ +Shift+F	Ctrl+Shift+F
<b>Arrange Bring to Front</b>	⌘ Shift Up Arrow	Ctrl+Shift+ Up Arrow
<b>Arrange Bring Forward</b>	⌘ +Up Arrow	Ctrl+Up Arrow
<b>Arrange Send to Back</b>	⌘ Shift Down Arrow	Ctrl+Shift+ Down Arrow
<b>Arrange Send Backward</b>	⌘ + Down Arrow	Ctrl+ Down Arrow
<b>Step &amp; Repeat</b>	⌘ +e	Ctrl+e
<b>Duplicate</b>	⌘ +u	Ctrl+u
<b>Snap to Die</b>	⌘ +j	Ctrl+j
<b>Revert Bleedpath</b>	⌘ +Shift+r	Ctrl+Shift+r

#### View menu

Menu item	Macintosh	Windows
<b>Zoom In</b>	⌘ +Plus	Ctrl+Plus
<b>Zoom Out</b>	⌘ +Minus	Ctrl+Minus
<b>Fit in Window</b>	⌘ +0	Ctrl+0
<b>Zoom to 100%</b>	⌘ +1	Ctrl+1
<b>Guides Show/Hide Guides</b>	⌘ +;	Ctrl+;
<b>Guides Lock/Unlock Guides</b>	⌘ +Shift+;	Ctrl+Shift+;

<b>Rulers Show/Hide Rulers</b>	⌘ +r	Ctrl+r
<b>Show/Hide Artwork as Keylines</b>	⌘ +Shift+F5	Ctrl+Shift+F5
<b>Show/Hide Die Station Numbers</b>	⌘ +Shift+F6	Ctrl+Shift+F6
<b>Show/Hide Artwork</b>	⌘ +Shift+f7	Ctrl+Shift+F7
<b>Show/Hide Die</b>	⌘ +Shift+f8	Ctrl+Shift+F8
<b>Show/Hide Mark</b>	⌘ +Shift+f9	Ctrl+Shift+F9
<b>Show/Hide Substrate</b>	⌘ +Shift+f10	Ctrl+Shift+F10
<b>Show/Hide Film</b>	⌘ +Shift+f11	Ctrl+Shift+F11
<b>Show/Hide Plate</b>	⌘ +Shift+f12	Ctrl+Shift+F12

## Window menu

Menu item	Macintosh	Windows
<b>Show/Hide Toolbar</b>	⌘ +F8	Ctrl+F8
<b>Show/Hide Marks Palette</b>	⌘ +F10	Ctrl+F10
<b>Show/Hide Geometry Palette</b>	⌘ +F11	Ctrl+F11
<b>Show/Hide ShopMap Palette</b>	⌘ +F12	Ctrl+F12

## Toolbar

	Macintosh	Windows
<b>Selection Tool</b>	s	s
<b>Bleed Tool</b>	b	b
<b>Overlap Tool</b>	o	o
<b>Ruler</b>	r	r
<b>Hand Tool</b>	h	h
<b>Temporary Zoom</b>	spacebar+Cmd	spacebar+Ctrl
<b>Temporary Pan</b>	spacebar	spacebar