

# Ink Analytics: Creating a Role

In this section you will learn how to define a Role for the use of Ink Analytics.

Ink Analytics users need to be given the permission (role):

- to **View** or **Edit** Print Condition **Resources**
- to **View** or **Edit** Ink Analytics

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## Creating a Role for Ink Analytics:

1. Go to the **Administration Tab** tab, click on **Roles**
2. Click on <Add> to define the aspects of the Role.
3. In this example, we will use the Role Name: *Ink Analyst*
4. Enable the **View** and **Edit** states under the **Resources Tab** - as shown below:

Resources		
Press	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Substrates	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Plates / Cylinders	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Inks / Coatings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Print Conditions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

5. Enable the **View** and **Edit** states under the **Services** - as shown below:

 Ink Analytics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ink Usage (Loose Page)	<input checked="" type="checkbox"/>	
Ink Usage (Imposition)	<input checked="" type="checkbox"/>	

**NOTE:** If the number displayed within the  is zero (0) there are no more User licenses available.

6. Save. The dialog will tell you if the Save was Successful.

## Assigning an existing User to the Role:

1. Go to the **Administration Tab** tab, click on **Users**
2. Find the User Name, click to **edit**.
3. Click on the submenu "Roles" and make a selection from the list. In this example: *Ink Analyst*
4. Save

## Assigning a new User:

1. Go to the **Administration Tab** tab, click on **Users**
  2. Follow the steps in the **Add a User account**.
  3. Click on the submenu "Roles" and make the selection from the list. In this example: *Ink Analyst*
  4. Save
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For more information:

- Defining [Users, Roles and Preferences](#)
- [Installation and Configuration](#)
- [Resources Tab](#):
  - [Presses](#)
  - [Substrates](#)
  - [Plates / Cylinders](#)
  - [Inks / Coatings](#)
  - [Print Conditions](#)