

# Monitor Archive Storage

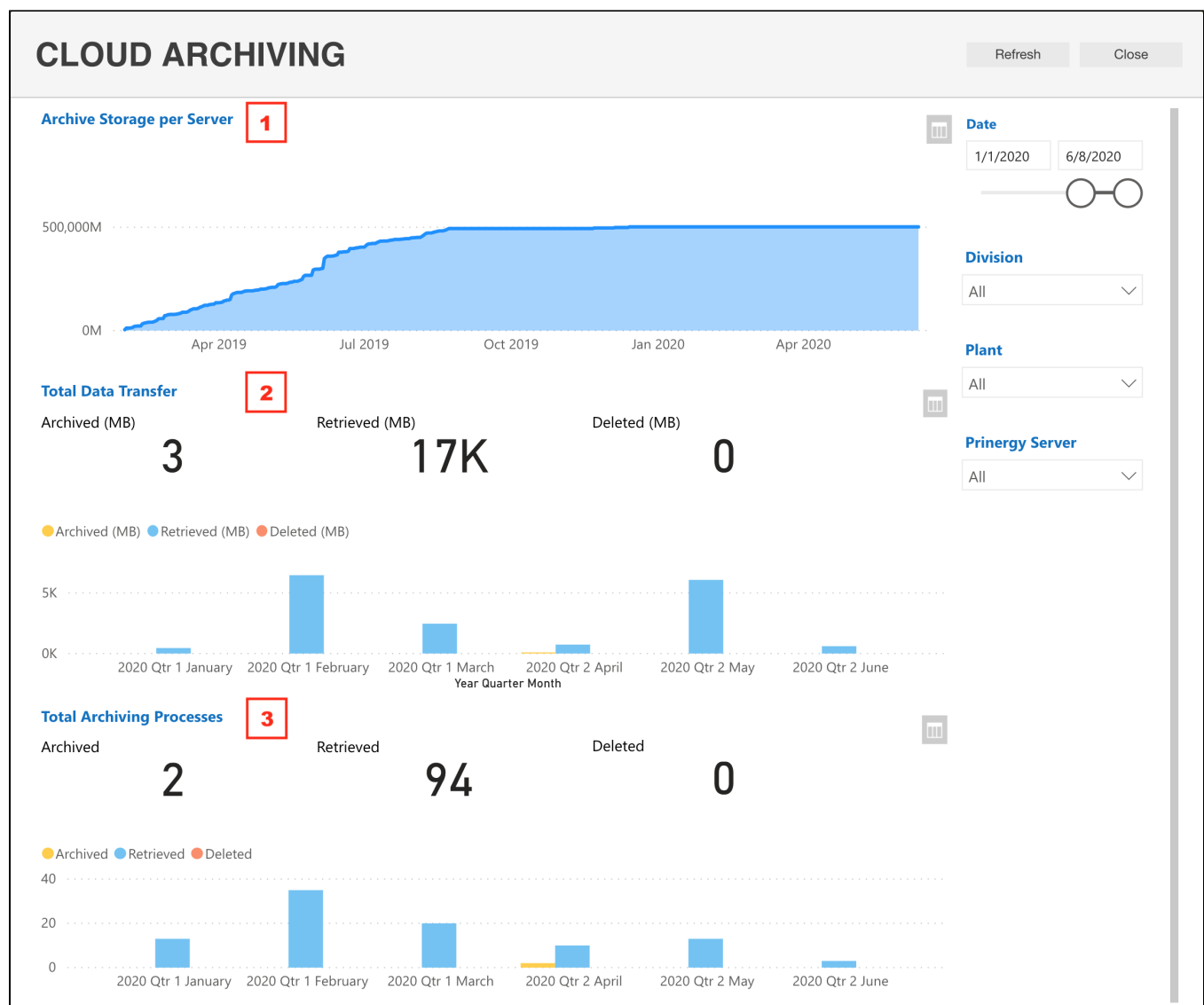
In this discussion we will go into a little bit deeper on the Monitor Archive Storage dashboard.

## HOW TO USE:

Using the **Filter** options pane on the right to adjust to the Date, Division, Plant and/or **PRINERGY** server you want to review.

Click on the <Refresh> to take new **Filter** adjustments into account. Click on <Close> to take you back to the <**Services**>.

**NOTE:** The information on this dashboard is updated daily



## **UNDERSTANDING THE DASHBOARDS:**

Number	Name of report /chart	Description
<b>1</b>	<b>Archive Storage per Server</b>	<p>Provides visual information in a <a href="#">Horizontal Time Series Chart</a> about the total amount of storage contained within the <b>PRINERGY</b> Cloud Archive.</p> <ul style="list-style-type: none"><li>• X-axis represents the given time period defined in the Filters on the right.</li><li>• Y-axis represents the amount of storage space is used by your archived jobs (in MB).</li></ul> <p>Options included with this view:</p> <ul style="list-style-type: none"><li>• <a href="#">Focus</a> to enlarge to full screen</li><li>• <a href="#">Switch to Table</a> - to show all the information contain within the chart</li><li>• <a href="#">Select a point</a> on the chart for detail on a specific point in time</li></ul>

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**Total  
Data  
Transfer**

This view comes in two parts:

- Top section breaks down **Archived**, **Retrieved** and **Deleted** amounts in MB, that have taken place over the given time period defined.
- Bottom section provides visual information in a [Vertical Time Chart](#) about the volume of data transferred to the **PRINERGY** Cloud Archive service (MB).

Details include a representation of the amount of data for that has been:

- **Archived** - Shown as a Yellow bar - this highlights any **Archive** process [manual](#) or [automatic](#) that has occurred in the given time period defined in the [Filter](#) on the right. Click on the bar to have the Top Section numbers adjust to the spotlight selection.
- **Retrieved** - Shown as a Blue bar - this highlights any **Retrieve** process that has occurred in the given time period defined in the [Filter](#) on the right. Click on the bar to have the Top Section numbers adjust to the spotlight selection.
- **Deleted** - Shown as an Orange bar - this highlights any **Delete** process [manual](#) or [automatic](#) that has occurred in the given time period defined in the [Filter](#) on the right. Click on the bar to have the Top Section numbers adjust to the spotlight selection.

Options included with this view:

- [Focus](#) to enlarge to full screen
- [Switch to Table](#) - to show all the information contain within the chart
- [Spotlight](#) to highlight the item you have selected

<p><b>3</b></p>	<p><b>Total Archiving Processes</b></p>	<p>This view comes in two parts:</p> <ul style="list-style-type: none"> <li>• Top section breaks down <b>Archived</b>, <b>Retrieved</b> and <b>Deleted</b> events that have taken place over the given time period defined.</li> <li>• Bottom section, provides visual information in a <a href="#">Vertical Time Chart</a> breaking down the <b>Archived</b>, <b>Retrieved</b> and <b>Deleted</b> events.</li> </ul> <p>Details include a representation of the amount of data for that has been:</p> <ul style="list-style-type: none"> <li>• <b>Archived</b> - Shown as a Yellow bar - this highlights any <b>Archive</b> process <a href="#">manual</a> or <a href="#">automatic</a> that has occurred in the given time period defined in the <a href="#">Filter</a> on the right.</li> <li>• <b>Retrieved</b> - Shown as a Blue bar - this highlights any <a href="#">manual Retrieve</a> process that has occurred in the given time period defined in the <a href="#">Filter</a> on the right.</li> <li>• <b>Deleted</b> - Shown as an Orange bar - this highlights any <b>Delete</b> process <a href="#">manual</a> or <a href="#">automatic</a> that has occurred in the given time period defined in the <a href="#">Filter</a> on the right.</li> </ul> <p>Options included with this view:</p> <ul style="list-style-type: none"> <li>• <a href="#">Focus</a> to enlarge to full screen</li> <li>• <a href="#">Switch to Table</a> - to show all the information contain within the chart</li> <li>• <a href="#">Spotlight</a> to highlight the item you have selected</li> </ul>
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### **Special Considerations:**

An archived job can be displayed in the **Deleted** report:

- When you destroy a job on Prinerger, its archived files are deleted from the cloud.
- When you archive a job for the second time, or when some of a job files are already archived, the previous archived job is deleted.