## Setting up a backup destination folder

- 1. Navigate to C:\creo\TWAM\bin and run the sysbackup.UI.exe file.
- 2. Select **Setting Standalone Backup**.
- 3. Enter the store location.
  - **Note:** The path must be a network drive on a separate server (For example, the InSite Creative Workflow server must not backup to itself).
- 4. Enter the account credentials you want to use for the backup (usually the ARAXI account). This account must have read and write privileges on the destination server.
- 5. To close the utility, click **OK**.