

# About copying jobs

You can copy jobs between shares on a Prinergy server or copy a job to another server.

Use the **Copy Job** action to create new jobs and pre-jobs on a Prinergy server. This action operates the same way as the **Copy Job** menu item in Workshop.

You can also use the **Copy Job** action to copy a job to another server, but the action does not delete the job from the original server.

**Tip:** If you want to copy a job to another server and then delete the original job, use the **Move Job To Server** action instead.

**Note:** You cannot bring a copy of a job in from another server using RBA. Consider using the **Move Job From Server** action instead, but remember that the original job will be deleted.