


Starting Prinerger Workshop

Note: This procedure assumes that Prinerger Workshop is already installed. For information on installing Prinerger Workshop, contact your system administrator.

1. On your client desktop, double-click the **Workshop**  icon.
The Connect to Server dialog box appears.
2. If your system has more than one server, in the **Server** list, select the primary server.
If the **Server** list does not display the server that you want, the server may be in a different Windows subnet (Windows) or Apple zone (Macintosh). In that case, select **Other**. In the Enter Host Name dialog box, type the IP address or name of the server and then click **OK**.
3. Compare the number in the **Workshop Version** field with the number in the **Server Version** field. If the numbers are different, update Prinerger Workshop now.
4. In the **User name** box, type your user name.
If you do not know your user name, contact your system administrator.
5. In the **Password** box, type your password.
If you do not know your password, contact your system administrator.
6. If your system includes Prinerger Business Link software, and you may want to change the current user without having to restart Prinerger Workshop, select **Enable User Switching**.
7. Click **Login**.

Prinerger Workshop starts and the Job Finder appears.